

**DSRSD•EBMUD RECYCLED WATER AUTHORITY  
(DERWA)  
Board of Directors Regular Meeting Minutes  
Monday, May 23, 2005**

Dublin San Ramon Services District  
7051 Dublin Boulevard, Dublin, California

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1. CALL TO ORDER – Chair Mellon called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6:05 p.m. at the Dublin San Ramon Services District Boardroom.

2. PLEDGE TO THE FLAG

3. ROLL CALL – Directors present: Chair Frank Mellon, Vice Chair Jeffrey Hansen, Director Daniel Scannell. DERWA Staff present: Robert Baker, Authority Manager; Robert Maddow, General Counsel; and Nancy Gamble Hatfield, Authority Secretary.

4. APPROVE MINUTES – Special Meeting of *April 25, 2005*

Motion by Director Scannell, Second by V.C. Hansen to approve the minutes from the *April 25, 2005* meeting. Motion carried (3-0) by the following vote:

AYES: Scannell, Hansen, Mellon

NOES:

5. CONSENT CALENDAR

A. Treasurer's Report – *April 30, 2005*

Motion by Director Scannell, Second by V.C. Hansen to approve the Consent Calendar. Motion carried (3-0) by the following vote:

AYES: Scannell, Hansen, Mellon

NOES:

6. MONTHLY WORKSHOP

A. Presentation and Discussion: Public Information Quarterly Report

Mss. Karen Molinari and Ingrid Norgaard from Jones and Stokes presented a quarterly update for public outreach on the DERWA project. Ms. Norgaard noted that construction activity is winding down and the two water tanks are scheduled for completion in early June. The DERWA Web site, which reflects DERWA's pre-operations phase, is updated regularly with schedule changes, and residents adjacent to the tanks have been offered window-washing services. A DERWA brochure with general project information was developed for as-needed distribution by the Member Agencies.

The San Ramon Valley Recycled Water Program received some recognition, although it did not win an award, as a nominee for the California Water Environment Association's Public Education Award. Awards also are being pursued from the Association of California Water Agencies, WaterReuse and California Association of Sanitation Agencies. In addition, DERWA staff will offer to make presentations at various upcoming conferences.

Cross-connection prevention outreach is underway. A brochure on the subject is being finalized for distribution to landscape contractors, homeowners' associations, nurseries, permitting counter staff and others in the area.

In response to a question from V.C. Hansen, Mr. Baker explained that DSRSD is in charge of responding to Underground Services Alert (USA) inquiries regarding the DERWA backbone system. Mr. Baker will do further research on Member Agencies receiving calls from USA regarding purple pipe installed in the field.

Chair Mellon asked that cross-connection prevention information be included in the EBMUD mapping program.

Ms. Molinari advised the Board of new issues proposed to be handled by Jones and Stokes in order to avoid some of the pitfalls experienced by other recycled water projects. Salt, redwood trees, golf course management, water quality, cross-connection, and public health and safety issues all need to be addressed. A horticulturalist will be hired to advise Member Agency customers about recycled water use. The public's perception of recycled water also needs to be addressed.

System start-up issues will be in the forefront until the newly operating recycled water system is stabilized. Member Agency coordination will be needed to proactively and consistently recognize and address customer concerns. Coordination to make recycled water use easy for the customer will involve DERWA, both Member Agencies, the contractor/developer, the site owner and the customer.

Authority Manager Baker added that problems are expected during system start-up. For example, he expects many customers will get more or less water pressure than they previously experienced. Ms. Molinari noted that although customers support the use of recycled water, they expect timely answers when problems arise.

Proposed activities for 2005-2006 include facilitating customer service coordination; developing a cross-connection prevention program; establishing emergency communication procedures; managing Web site expansion and maintenance; and pursuing award recognition and conference participation. Additional activities will include planning the 2006 Grand Opening Ceremony, attending City Council and Board meetings, performing outreach for Phase II construction including community briefings, and updating informational materials.

V.C. Hansen wanted to make sure State Water Resources Control Boardmember Nancy Sutley, or her successor, is invited to the Grand Opening. Further, in addition to Councilmembers and City staff members, he would like Public Works and permit counter staff to receive DERWA contact information for problem resolution. DERWA is linked to Web sites for the Cities of Dublin and San Ramon. The Cities will post DERWA's brochure when it's available.

Chair Mellon and V.C. Hansen developed similar relationships with local school districts. Director Scannell has been impressed by what Jones & Stokes has accomplished and

noted he mentioned coordinating the Grand Opening Event with Earth Day. Staff will look into the Earth Day suggestion.

## 7. BOARD BUSINESS

### A. Approve and Authorize Execution of Operations Agreement between DSRSD and DERWA and EBMUD

Chair Mellon commented on the importance of approval of the Operations Agreement for DSRSD, DERWA and EBMUD.

Motion by Director Scannell, Second by Chair Mellon to adopt Resolution No. 05-06 approving and authorizing execution of agreement entitled Operations Agreement between Dublin San Ramon Services District and DSRSD•EBMUD Recycled Water Authority and East Bay Municipal Utility District.

Motion carried (3-0) by the following vote:

AYES: Scannell, Mellon, Hansen

NOES:

Chair Mellon thanked EBMUD Director of Wastewater David Williams, DSRSD General Manager, Bert Michalczyk, and DERWA Authority Manager, Robert Baker for all of their efforts resulting in completion and signature of the Operations Agreement.

### B. Review Changes in the DERWA Supplemental Water Supply Studies Report

During the previous Board meeting, Mr. Baker was asked to reconsider some Supplemental Water Supply alternatives. He reviewed the Central Contra Costa Sanitary District (CCCSD) Recycled Water alternative and determined it does not look good even in the long term because CCCSD is not putting money into their recycled water program and needed pipes will not be built in the next ten years, if at all. However, in terms of the Cope Lake alternative, it was discovered that if it turns out Cope Lake will not work as a source of Supplemental Water, there might be another lake within the Chain of Lakes that could serve that purpose. Therefore, he recommended retention of the Cope Lake alternative because of its long-term potential.

V.C. Hansen believes Cope Lake or a similar lake would be a viable long-term conjunctive use facility in the Valley since it would support Pleasanton's efforts in terms of conjunctive use and flood control. DSRSD recently has been teaming with Pleasanton on water quality issues in the valley.

Chair Mellon and Director Scannell were satisfied with the revised study of alternatives. Chair Mellon asked for a motion to approve the matter, but added that a review of available alternatives from time to time would be prudent.

Motion by V.C. Hansen, Second by Director Scannell to continue with the elimination of the CCCSD Recycled Water alternative, as was previously recommended, and to retain Cope Lake Storage and identify it as a long-term alternative with the understanding that retention of the Cope Lake Storage alternative will require Appendix B "Growth

Inducement Considerations” of the Alternatives Evaluation Report to be expanded to include a discussion of the Cope Lake Storage alternative.

Motion carried (3-0) by the following vote:

AYES: Hansen, Scannell, Mellon

NOES:

C. Approve Increase in Total Compensation to Environmental Science Associates for Completing the DERWA Supplemental Water Supply Studies Report

In response to a question from Director Scannell, Mr. Baker indicated ESA was selected to complete the Supplemental Water Supply Studies Report due to the complexity of the information, primarily the environmental details. He believed the increase in payment from \$35,000 to \$60,200 was consistent with the quality of work provided by ESA and the difficulty of the task.

Motion by Director Scannell, Second by V.C. Hansen to increase compensation to Environmental Science Associates for the DERWA Supplemental Water Supply Studies Alternatives Evaluation Report from \$35,000 to \$60,200.

Motion carried (3-0) by the following vote:

AYES: Scannell, Hansen, Mellon

NOES:

8. MANAGER'S REPORT

- DERWA Construction Update – DSRSD expects to start up the DERWA Facilities in July. EBMUD will be able to take water after a “shakedown” period, perhaps as early as August.
- Contracts Initiated Since the Board Meeting of April 25, 2005 - Safe Engineering Services
- Stray Voltage Issue – Safe Engineering Services (SES) of Montreal, Canada was hired to work on the Iron Horse Trail stray voltage issue. SES wrote the computer program other firms use to analyze these types of problems. They previously worked for EBMUD. The initial phase of work is authorized up to \$20,000 and will cover talking with Pacific Gas and Electric, reviewing drawings and gathering information after which SES will be able to give DERWA a plan for the balance of the project. Currently, it appears the solution will be to pound grounding rods into the ground at 3,000- to 4,000-foot intervals to ground the pipe.
- Confirm Next Meeting Date – The next DERWA Board meeting is scheduled for June 27, 2005 at 6:00 p.m.

9. BOARDMEMBER ITEMS

V.C. Hansen referred to approving the Operations Agreement and noted this is a major accomplishment to have all the proper documents approved and to be on the verge of operating a major project. He thanked EBMUD General Manager Dennis Diemer and Mr. Williams, and DSRSD General Manager Bert Michalczyk and District Engineer Dave Requa for all their work on this project.

Chair Mellon expressed his pleasure at signing the Operations Agreement. He asked that a copy of the signed document be given to the individuals who have been on the DERWA Board the longest, namely, V.C. Hansen and Director Coleman.

10. CLOSED SESSION

The Board went into Closed Session at 6:37 p.m.

- A. Conference with Legal Counsel—Anticipated Litigation. Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9. One case.
  
- B. Conference with Real Estate Property Negotiator—Pursuant to Government Code Section 54956.8  
Property: Interest in Water Supply Contract  
Authority Negotiator: Robert A. Baker, Authority Manager  
Negotiating Party: City of San Ramon  
Under Negotiation: Price and Terms

11. REPORTS FROM CLOSED SESSION

At 7:45 p.m. the Board came out of Closed Session. Chair Mellon announced there was no reportable action.

12. ADJOURNMENT

Chair Mellon adjourned the meeting at 7:46 p.m.

Submitted by,

Nancy Gamble Hatfield  
Authority Secretary