

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)**

**Board of Directors Regular Meeting Minutes
Monday, September 22, 2025**

1. CALL TO ORDER – Chair Chan called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.
2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair April Chan, Directors Georgean Vonheeder-Leopold, Luz Gómez, and Dinesh Govindarao (Alternate for Director Halket). Staff present: Vivian Housen, Authority Manager; Jaqueline Lee, Treasurer; Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None.
5. PUBLIC COMMENT – 6:01 p.m. – No public comments received.
6. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Gómez SECONDED the MOTION, which CARRIED with THREE AYES and ONE ABSTENTION (Govindarao).

- A. Approve Minutes of Regular Board Meeting of April 28, 2025 – Approved
- B. Approve Treasurer’s Reports for March 31, April 30, May 31, June 30, and July 31, 2025 – Approved
- C. Approve Quarterly Investment Report for June 30, 2025 – Approved
- D. Approve Proclamation for Former Director Ann Marie Johnson’s Service on the DERWA Board of Directors – Approved

7. BOARD BUSINESS

- A. Approve Selection of Vice Chair

Authority Manager Housen reviewed the item for the Board.

Director Govindarao MOVED to Select Director Georgean Vonheeder-Leopold as DERWA Vice Chair. Chair Chan SECONDED the MOTION, which CARRIED with FOUR AYES per roll call vote.

- B. Receive Presentation on DERWA Backwash Analysis Evaluation

DSRSD Operations Director Dan Gill introduced DSRSD Associate Engineer Karla Hammond and Carollo Engineers Principal Engineer Paul Friedlander who reviewed the item for the Board and gave a presentation (handed out to the Board and posted to the website as supplemental materials). The DERWA Backwash Analysis Evaluation identified 11 potential options (projects) to reduce the volume and/or strength of the recycled water filter backwash stream, 4 of which are recommended for implementation based on their minimal impacts to DERWA’s operating budget and DSRSD staff operations at the recycled water treatment plant. The recommended projects could result in potential annual savings of approximately \$200,000.

The Board and staff discussed the 11 potential projects, including the methodology to determine project viability and timing of implementation. Staff noted that of the four recommended projects, two were subsequently discovered to have already been implemented by DSRSD operations staff. They also discussed the backwash service costs DERWA pays to DSRSD. DSRSD’s

2023 Regional Wastewater Rate Study determined a rate increase was warranted to adequately cover the actual cost of service, resulting in an increase in billing for fiscal year 2024. This year's expenses are estimated to be \$1.5 million but will be dependent on the actual volume of water treated. DSRSD's WWTP Master Plan Update is currently underway and will help to further inform DERWA's future project opportunities. The Board thanked staff for the presentation.

C. Approve Amendment of the Fiscal Year 2025-2026 Operating and Capital Budget

Vice Chair Vonheeder-Leopold MOVED to Approve Resolution No. 25-2, Amending the Fiscal Year 2025-2026 Operating and Capital Budget. Director Gómez SECONDED the MOTION, which CARRIED with FOUR AYES.

D. Receive Update on Spring 2026 DERWA Open House Event

Authority Manager Housen reviewed the item for the Board and requested direction regarding the desired event components. The Board directed staff to include a presentation highlighting DERWA's history and 20-year milestone delivering recycled water, a facility tour, and refreshments. The Board directed invitations be sent to elected and appointed city and county officials within DERWA's service area. Ms. Housen confirmed she will follow up with the Board to gather any needed invitee contact information. Vice Chair Vonheeder-Leopold agreed to serve as the event Chair and work with staff on further particulars.

8. STAFF REPORTS

A. Authority Manager Update

Authority Manager Housen highlighted progress on a proposed long-term supply agreement with Central Contra Costa Sanitary District (Central San) and stated the final agreement may be ready for the Board's consideration at the December Board meeting.

B. Confirm Next Board Meeting – December 8, 2025

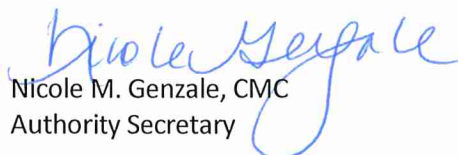
The Board acknowledged the December meeting date and did not request any changes.

9. BOARDMEMBER ITEMS – None.

10. ADJOURNMENT

Chair Chan adjourned the meeting at 6:37 p.m.

Submitted by,


Nicole M. Genzale, CMC
Authority Secretary