

**DSRSD • EBMUD RECYCLED WATER AUTHORITY
(DERWA)**

**Board of Directors Special Meeting Minutes
Monday, February 4, 2019**

**Shannon Community Center, Ambrose Hall
11600 Shannon Avenue, Dublin CA 94568**

1. CALL TO ORDER – Chair John Coleman called the DSRSD • EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m. at the Shannon Community Center, Ambrose Hall.

2. PLEDGE TO THE FLAG

3. ROLL CALL – Directors present: Vice Chair John Coleman, Directors Ed Duarte, Frank Mellon and Georgean Vonheeder-Leopold. DERWA Staff present: Mike Tognolini, Authority Manager; Richard Lou, Treasurer; Doug Coty, General Counsel; and Nicole Genzale, Authority Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT – 6:01 p.m. – None

6. BOARD REORGANIZATION

A. Election of Board Chair

Motion by Director Mellon, Second by Director Duarte to elect Vice Chair Coleman as DERWA Board Chair for 2019. Motion carried (4-0) by the following vote:

AYES: Mellon, Duarte, Vonheeder-Leopold, Coleman

NOES:

ABSENT:

B. Election of Board Vice Chair

Motion by Director Mellon, Second by Duarte to elect Director Vonheeder-Leopold as DERWA Board Vice Chair for 2019. Motion carried (4-0) by the following vote:

AYES: Mellon, Duarte, Vonheeder-Leopold, Coleman

NOES:

ABSENT:

C. Appointment of Authority Secretary

Motion by Vice Chair Vonheeder-Leopold, Second by Director Mellon to appoint Nicole M. Genzale as the continuing DERWA Authority Secretary for 2019. Motion carried (4-0) by the following vote:

AYES: Vonheeder-Leopold, Mellon, Duarte, Coleman

NOES:

ABSENT:

7. CONSENT CALENDAR

- A. Approve Minutes of Special Board Meeting of November 26, 2018
- B. Treasurer’s Reports for November 30, and December 31, 2018
- C. Quarterly Investment Report – December 31, 2018
- D. Approve Task Order No.17 for Fiscal Year 2019-20 for Public Information Services with ICF Jones & Stokes, Inc.

Director Mellon inquired if some of the information in item 7.B was shown in color to call special attention to it. Treasurer Lou confirmed it was not.

Motion by Director Mellon, Second by Vice Chair Vonheeder-Leopold, to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Duarte, Coleman
 NOES:
 ABSENT:

8. BOARD BUSINESS

- A. Approve Change of Meeting Location of Regular DERWA Board Meetings

Motion by Vice Chair Vonheeder-Leopold, Second by Director Duarte, to approve by Resolution No. 19-1 the Change of Meeting Location of Regular DERWA Board Meetings. Motion carried (4-0) by the following vote:

AYES: Vonheeder-Leopold, Duarte, Mellon, Coleman
 NOES:
 ABSENT:

- B. Authorize the Authority Manager to Execute a Temporary Wastewater Diversion Agreement with Central Contra Costa Sanitary District

The Board thanked Central Contra Costa Sanitary District (Central San) and its Board for approving this agreement and expressed that DERWA is looking forward to working with Central San on this effort.

Motion by Director Mellon, Second by Vice Chair Vonheeder-Leopold, to Authorize the Authority Manager to Execute a Temporary Wastewater Diversion Agreement with Central Contra Costa Sanitary District. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Duarte, Coleman
 NOES:
 ABSENT:

- C. Indicate Support to Implement Additional Sand Filter Loading Rate Testing as Part of the Phase 2 Recycled Water Treatment Facility Expansion (Phase 2) and Authorize the Authority Manager to Negotiate Necessary Agreement Amendment(s) and Present a Budget Adjustment for the Phase 2 Project for Approval at a Future DERWA Board

Meeting.

Authority Manager Tognolini reviewed the item for the Board. He stated this additional sand filter loading rate testing is necessary to achieve DERWA's desired production capacity of 16.2 million gallons per day. If the Board is supportive, he will present a budget adjustment to cover this additional testing and permit capacity increase effort for Board approval at the March 25 meeting.

Motion by Director Mellon, Second by Director Duarte, to Indicate Support to Implement Additional Sand Filter Loading Rate Testing as Part of the Phase 2 Recycled Water Treatment Facility Expansion (Phase 2) and Authorize the Authority Manager to Negotiate Necessary Agreement Amendment(s) and Present a Budget Adjustment for the Phase 2 Project for Approval at a Future DERWA Board Meeting. Motion carried (4-0) by the following vote:

AYES: Mellon, Duarte, Vonheeder-Leopold, Coleman

NOES:

ABSENT:

9. MANAGER'S REPORTS

A. Authority Manager Recruitment Update

Authority Manager Tognolini reported that he will remain in the Authority Manager role during the new Authority Manager recruitment process, which should be completed in May. DSRSD is leading the recruitment effort. He gave the Board an overview of the process which should culminate with two final candidates presented to the Board for selection. Director Mellon expressed concern in staffing the position with an outside candidate due to cost and loss of internal knowledge. Mr. Tognolini acknowledged there are skilled staff to take the position, but neither agency can take on the position due to short-staffing. The DERWA partner agency General Managers also felt it would be advantageous to have an independent Authority Manager handle the anticipated updates to the DERWA sales and supply agreements, and JPA, in the next two years. Negotiations between DSRSD and EBMUD are also coming up which may be better handled by an objective party. After further discussion, the Board asked staff to ensure invitations to the recruitment be extended to qualified retirees that are familiar with DERWA.

B. Supplemental Supply Update

Authority Manager Tognolini reported progress on acquiring additional supply:

- Staff continues to work with Devil Mountain Wholesale Nursery in San Ramon for use of the existing well located on that property. PG&E owns the property and has engaged with DERWA on working on a draft agreement that could supply 0.2 million gallons per day for peak day use next summer.
- Staff is looking at installing new wells on DSRSD property. To date, PG&E is the only well owner willing to work with DERWA on a supplemental supply project.
- Staff will meet with City of Livermore in the next few weeks regarding DERWA's interest in obtaining supplemental supplies.

C. Confirm Next Board Meeting – March 25, 2019

The Board confirmed that the March 25, 2019 meeting will be held as scheduled.

10. BOARDMEMBER ITEMS

Vice Chair Vonheeder-Leopold commented that she attended the California Association of Sanitation Agencies conference last month and attended a session regarding the California Voting Rights Act. She spoke to a City of Goleta representative who mentioned the city was granted an extension to transition its election system upon release of the 2020 census data. DSRSD is currently going through the transition process after receiving a demand letter sent to San Ramon Valley agencies in November 2018.

Director Mellon reported he will be attending a desalination conference in Palm Springs this week.

Chair Coleman reported he will be attending the Association of California Water Agencies Board meeting in Washington, D.C. February 25-28. On behalf of the Bay Planning Coalition, he is hoping to approach the San Francisco Regional Water Quality Control Board to reduce fines, expedite administrative action, and prevent harmful lawsuits for agencies that experience wastewater overflows.

11. ADJOURNMENT

Chair Coleman adjourned the meeting at 6:33 p.m.

Submitted by,



Nicole M. Genzale
Authority Secretary