

**DSRSD • EBMUD RECYCLED WATER AUTHORITY  
(DERWA)**

**Board of Directors Regular Meeting Minutes  
Monday, February 5, 2018**

**Dublin San Ramon Services District  
7051 Dublin Boulevard, Dublin, California**

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1. CALL TO ORDER – Chair Mellon called the DSRSD • EBMUD Recycled Water Authority (DERWA) meeting to order at 6:03 p.m. at the Dublin San Ramon Services District Boardroom.

2. PLEDGE TO THE FLAG

3. ROLL CALL – Directors present: Chair Frank Mellon, Vice Chair Dwight (Pat) Howard, Director John Coleman, and Director Georgean Vonheeder-Leopold. DERWA Staff present: Mike Tognolini, Authority Manager; Richard Lou, Treasurer; Robert Maddow, Assistant General Counsel; and Nicole Genzale, Authority Secretary.

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. PUBLIC COMMENT – 6:04 p.m. - None

6. BOARD REORGANIZATION

A. Election of Board Chair

Authority Manager Tognolini reported that a listing of past DERWA officers has been handed out to the Board as it was missing from the agenda packet item.

Motion by Chair Mellon, Second by Director Vonheeder-Leopold to elect Vice Chair Howard as DERWA Board Chair for 2018.

Motion by Director Vonheeder-Leopold, Second by Chair Mellon to close nominations as no other nominations were made. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Coleman, Howard

NOES:

Director Mellon congratulated Chair Howard on his selection.

B. Election of Board Vice Chair

Motion by Director Vonheeder-Leopold, Second by Director Mellon to nominate Director Coleman as DERWA Board Vice Chair for 2018.

Motion by Director Vonheeder-Leopold, Second by Chair Mellon to close nominations as no other nominations were made. Motion carried (4-0) by the following vote:

AYES: Vonheeder-Leopold, Mellon, Coleman, Howard

NOES:

### C. Appointment of Secretary

Motion by Director Mellon, Second by Director Vonheeder-Leopold to appoint Nicole M. Genzale as the continuing DERWA Authority Secretary for 2018. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Coleman, Howard  
NOES:

### 7. APPROVE MINUTES – Special Board Meeting of November 16, 2017

Authority Manager Tognolini reported that a revised set of minutes has been handed out proposing a clarification to Item 9.A.

Motion by Vice Chair Coleman, Second by Director Vonheeder-Leopold to approve the minutes from the Special Meeting of November 16, 2017 with the proposed revision to Item 9.A. Motion carried (4-0) by the following vote:

AYES: Coleman, Vonheeder-Leopold, Mellon, Howard  
NOES:

### 8. CONSENT CALENDAR

#### A. Treasurer's Reports for November 30, and December 31, 2017

#### B. Quarterly Investment Reports –December 31, 2017

Vice Chair Coleman inquired as to why DERWA shows \$0.00 in investments. Treasurer Lou explained DERWA is running a deficit due to large capital expenditures.

Motion by Vice Chair Mellon, Second by Director Vonheeder-Leopold to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Coleman, Vonheeder-Leopold, Mellon, Howard  
NOES:

### 9. BOARD BUSINESS - None

### 10. MANAGER'S REPORT

- Capital Projects Update – Phase 2 Recycled Water Treatment Plant Expansion Project Update

Authority Manager Tognolini reviewed the item for the Board. He noted the project is progressing well with regards to budget and schedule. Substantial completion is expected in April, followed by testing and final permitting, with operational readiness expected this summer. He noted that heating, ventilation, and air conditioning (HVAC) improvements will be made, via the existing construction change order, to address new heat loads and mitigate treatment limitations. The Board and staff discussed DERWA's preparedness to meet upcoming demand this summer, noting that there were 10 days last summer that saw every drop of water used for recycled water supply, and that potable water supplementation has been key at certain peak times. Mr. Tognolini stated DERWA could request customers reduce use, explore groundwater opportunities, and switch a few customers to potable

supply to meet upcoming demands. Supplemental supply opportunities are still being considered.

- Supplemental Supply Update

Authority Manager Tognolini reported that staff met with Central Contra Costa Sanitary District (Central San) at a recent Board Committee meeting to discuss potential diversion of some of its wastewater to supplement DERWA's recycled water supply. Central San staff recommended that its Board not proceed with considering such a proposal, however, the Committee indicated interest in pursuing a pilot and recommended the matter be considered at the Central San Board meeting on March 1. The Board and staff then discussed DERWA representation at that meeting to show support for the proposal. DSRSD will also hold a liaison meeting with Central San March 6 to discuss this possible coordination effort.

Authority Manager Tognolini presented outgoing Chair Mellon with a DERWA journal as thanks for his service as DERWA Chair 2017.

- Confirm Next Meeting Date – March 26, 2018

The Board confirmed the next meeting will be held as scheduled on March 26, 2018.

## 11. BOARDMEMBER ITEMS

The Boardmembers expressed their hope for more rain.

## 12. ADJOURNMENT

Chair Howard adjourned the meeting at 6:19 p.m.

Submitted by,



Nicole M. Genzale, CMC  
Authority Secretary