

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)
Board of Directors Regular Meeting Minutes
Monday, March 28, 2022**

1. CALL TO ORDER – Chair Marisol Rubio called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.

Due to the current state of emergency and imminent health risks to in-person attendees, because of COVID-19, and in accordance with the provisions of California Government Code Section 54953(e), the Board meeting was held via Zoom Teleconference. The Boardroom was closed to the public; the public could observe and comment by electronic means. All votes during the meeting were taken by roll call vote.

2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair Marisol Rubio, Vice Chair John Coleman, Directors Georgan Vonheeder-Leopold, and Frank Mellon. DERWA Staff present: John Rossi, Authority Manager; Richard Lou, Treasurer; Scott Shapiro and Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary

4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None

5. DECLARATION OF TELECONFERENCE MEETINGS

- A. Authorize and Adopt Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act

Motion by Vice Chair Coleman, Second by Director Vonheeder-Leopold to Adopt Resolution No. 22-2, Authorizing Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act. Motion carried (4-0) by the following vote:

AYES: Coleman, Vonheeder-Leopold, Mellon, Rubio

6. PUBLIC COMMENT – 6:03 p.m. – None

7. CONSENT CALENDAR

- A. Approve Minutes of Regular Board Meeting of February 7, 2022
- B. Approve Treasurer’s Report for January 31, 2022

Motion by Director Mellon, Second by Director Georgan Vonheeder-Leopold to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Coleman, Rubio

8. BOARD BUSINESS

- A. Approve Interim Agreement Related to the Supply and Sale of Recycled Water with Dublin San Ramon Services District and East Bay Municipal Utility District

Motion by Director Mellon, Second by Director Vonheeder-Leopold, to Adopt Resolution No. 22-3, to Approve Interim Agreement Related to the Supply and Sale of Recycled Water with Dublin San Ramon Services District and East Bay Municipal Utility District. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Coleman, Rubio

9. MANAGER'S REPORTS

- A. Update on DERWA Budget Preparation

Authority Manager Rossi reported that DERWA, DSRSD, and EMBUD staff are working together to prepare the budget and that the process is going well. Mr. Rossi noted that they are looking deeper than ever before into operations and expect additional costs to come through, which will be provided in detail at the May 16th Board Meeting. Mr. Rossi thanked everyone that has been working on the budget.

- B. Update on Authority Manager Transition

Authority Manager Rossi reported that DSRSD and EBMUD staff will be making recommendations to consider appointment of the next Authority Manager at the May 16th Board Meeting. Mr. Rossi noted that their focus is on ensuring there is an overlap in time to complete all the handoffs so there is a seamless transition. Chair Rubio thanked Mr. Rossi for all the work that he has been doing.

- C. Discuss Frequency of DERWA Board Meetings

Authority Manager Rossi reported that there has been discussion with DSRSD staff to propose reducing the number of DERWA's statutory Board meetings from five to three meetings annually, therefore saving staff time and providing the ability to plan ahead. In the last three to five years, DERWA typically scheduled five Board meetings per year, but two of the scheduled meetings were usually cancelled. Mr. Rossi noted that more information will be presented to the Board for consideration at the May 16th Board meeting.

- D. Discuss the Use of DERWA Resolutions for Approving DERWA Board Actions

Authority Manager Rossi noted that DERWA is considering ways to make staff workload as efficient as possible, given all the challenges that staff has with their day-to-day business, and is proposing reducing the number of resolutions that are used for approving Board actions.

Authority Secretary Genzale, DSRSD Executive Services Supervisor/District Secretary, reported that DSRSD recently analyzed the number of resolutions that were produced over a three-to-five-year timeline, and the DSRSD Board determined that it would like to see a decrease in those documents, as many of the related items did not require approval by resolution. Ms. Genzale also noted that the reduction would positively affect staff workload.

Mr. Rossi noted that this item will be brought back to the Board for discussion at the May 16th Board meeting.

E. Update on DERWA Operations

Authority Manager Rossi introduced DSRSD Operations Director Jeff Carson who reported that due to the drought situation in the State, the recycled water season started early in March. Mr. Carson further reported that for Operations to provide the supply to meet demand, a pilot test is being utilized at the treatment plant to store supplied water for consistent production. The pilot is entering its second year of testing. Engineering staff is completing an assessment for modifications to reduce the efforts for production supplied water in the available wet weather basins during dry weather times.

Mr. Carson also stated that supply, materials and chemical costs are up, and shortages are real; however, staff anticipates availability of all equipment for the upcoming season and all reservoirs are ready for storage.

Director Mellon inquired if DSRSD plans to make recycled water available to the public as was done the last time there was a major drought. DSRSD Assistant General Manager Jan Lee noted DSRSD has partnered with the cities of Livermore and Pleasanton to open a joint residential recycled water fill station on the District's Gleason property located in Dublin. The DSRSD Board approved moving forward with the project. DSRSD General Manager Dan McIntyre provided a schedule of the upcoming project.

F. Update on DERWA Projects

- Authority Manager Rossi stated that recently promoted DSRSD Engineering Services Director Steve Delight will provide an update on the Gleason Recycled Water Fill Station project at the May 16th Board meeting.
- Authority Manager Rossi stated that the Spring recycled water message is expected to go out in mid-April.
- Authority Manager Rossi reported that it was a light year for CIP projects for the recycled water plant, noting that there were replacements for pumps, motors, and electrical connectors. Mr. Rossi stated that further details will be presented in the proposed budget at the May 16th Board Meeting.

G. Confirm Next Board Meeting – May 16, 2022

The Board confirmed the May 16, 2022, Board meeting will be held due to business needs.

10. BOARD MEMBER ITEMS – None

11. ADJOURNMENT

Chair Rubio adjourned the meeting at 6:26 p.m.

Submitted by,


Nicole Genzale, CMC
Authority Secretary